

**APPROVED**  
**VIRGINIA BOARD OF MEDICINE**  
**SPECIAL CONFERENCE COMMITTEE MINUTES MARCH 14, 2024**

*Department of Health Professions*  
*Perimeter Center*  
*9960 Mayland Drive, Suite 201*  
*Henrico, VA*

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:05 a.m.
- MEMBERS PRESENT:** L. Blanton Marchese, Chair  
Jennifer Rathmann, D.C.  
Deborah DeMoss Fonseca
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Michael Parsons, Adjudication Consultant
- MATTER:** **Robert E. Ketcham, M.D.** License No.: 0101-029308  
**Case No.: 222496**
- DISCUSSION:** Dr. Ketcham appeared before the Committee in person in accordance with a Notice of the Board dated February 1, 2024. Dr. Ketcham was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Dr. Ketcham.
- CLOSED SESSION:** Upon a motion by Dr. Rathmann, and duly seconded by Ms. Fonseca, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Ketcham. Additionally, she moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

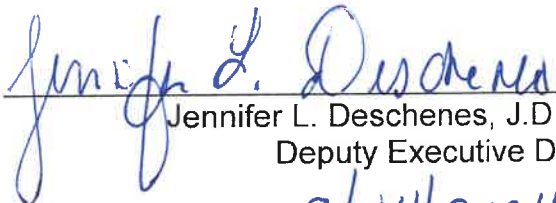
**DECISION:** Upon a motion by Dr. Rathmann, and duly seconded by Ms. Fonseca, the Committee made certain findings of fact and conclusions of law and voted to dismiss the matter.

**VOTE:** The vote was unanimous.

**ADJOURNMENT:** The Committee adjourned at 10:54 a.m.

*A formal hearing will be scheduled for a future date for a final determination.*

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Ketcham, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Ketcham, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
Jennifer L. Deschenes, J.D., M.S.  
Deputy Executive Director  
3/14/2024  
Date